

# Theatre For All Code of Conduct

**Mission Statement:** To empower people with disabilities, nurture community connections, and overturn stereotypes through performing arts.

## Class/Rehearsal Guidelines for Company Members and Families

### 1. Show Content

- While TFA leans towards life affirming, positive messages, TFA is not affiliated to any religious denomination or political party and holds the freedom of creative exploration as integral to the creative process.
- The TFA Official companies are age 18+ and TFA reserves the right to explore a wide range of issues and ideas.

### 2. Attendance

- TFA requests that members miss no more than three sessions a semester.
- If a TFA member is going to be absent, please email or text Kim or Janet.
- During the week of a performance, we will have additional rehearsals at the theater where we are performing.
- It is essential that ALL participants are present at all tech/dress rehearsals prior to showtime.

### 3. Costume/props

- Most items will be provided by TFA but we appreciate parent/family/member assistance. Please reach out to a TFA teacher in a timely fashion if you need help with costume/props for a show.

### 4. Transportation

- TFA understands that transportation can be a difficulty. Please reach out to Janet at [admin@theatreforall.org](mailto:admin@theatreforall.org) to find out how we may be able to offer some assistance.

### 5. Scripts

- TFA will provide a printed script for each member when appropriate. Please study scripts at home and bring scripts to class.

### 6. Being Prepared for Rehearsal - very important!

- Wear loose comfortable clothing and shoes that are appropriate for movement. (not flip flops or tight clothing)
- Bring a water bottle.
- Arrive in a timely fashion ready to roll!
- No gum during rehearsals please
- No cell phones during rehearsals. Members are free to check phones during a break.
- Parents/Caregivers/Guardians are requested to leave the TFA space during rehearsals unless prior arrangements have been made. We have limited space, but we also want our performers to develop independence, problem-solving skills, and confidence. Being present in the classroom without a caregiver encourages members to interact with their peers, fostering social skills and friendships.

### Weekly Class/Rehearsal Address:

432 Landmark Drive, Suite 1, Wilmington, NC 28412

# Theatre for All Values

## 1. Respect and Dignity

- We value and respect the dignity of every individual, regardless of ability. All members, volunteers, staff, and participants are expected to treat each other with kindness, compassion, and respect.

## 2. Inclusivity

- We are committed to creating an inclusive and accessible environment for TFA participants, including welcoming new members and sharing the limelight!
- TFA does not discriminate on the basis of race, color, religion, gender, gender expression, national origin, disability, or sexual orientation in any of its activities or operations.

## 3. Communication

- TFA aims to communicate effectively and respectfully.
- Texts/phone calls to TFA staff are welcome between the hours of 8:30am-7:00pm, except for Sundays where we request no communication. There is an exception to this request during the week of performance and in the case of emergencies.
- Communication is key. Please consistently check your email for important information and respond in a timely manner.

## 4. Privacy and Confidentiality

- We respect the privacy and confidentiality of TFA members at all times. Personal information will be handled with care and in compliance with applicable HIPAA and privacy laws and regulations.

## 5. Safety

- We are committed to providing a safe environment for everyone. Any form of verbal or physical harassment, abuse, or harm towards individuals will not be tolerated.

## 6. Reporting Concerns

- TFA welcomes constructive feedback from TFA members and their families and encourages individuals to share any concerns.

- **Please submit the TFA Feedback form in person, by email to any of the people listed below, by mail, or on website:**

Janet Hughes, Company Manager: [admin@theatreforall.org](mailto:admin@theatreforall.org)

Kim Henry, Artistic Director: [info@theatreforall.org](mailto:info@theatreforall.org)

Gina Gambony, Managing Director: [ginagambony@theatreforall.org](mailto:ginagambony@theatreforall.org)

Julie Varnam, TFA Board President: [julie.varnam@nhcs.net](mailto:julie.varnam@nhcs.net)

### **Or by mail:**

310 N Front Street

Suite 4, #163

Wilmington, NC 28401

**Or on website:** <https://theatreforall.org/members>